

OG = on-going/standing decisions

OA = overdue action required

C = complete

POINT	Meeting	PROPOSAL /SUBJECT	AGREEMENT/ REQUIRED FURTHER ACTION	RESPONSIBILITY	STATUS	COMPLETION TARGET DATE
4	Jan meeting	Produce a Vision Statement	To be agreed	Peter/John/All	OG	18/03/2016
6	Feb	Funding Bids	Locality & Awards for All	Gary Kirk	OG	PM submitted Locality Awards for all in April
4 c	Feb	Logo	Village Sign	NH & AF	OG	Mid-April prior to open event
4 e	Feb	Identify Stakeholders	Research various databases, publicity, direct contact via letter etc.	All	OG	Mid-April prior to open event
5	Jan meeting	Build evidence base	Consult census information, establish housing need and consider the socio economic profile.	All	OG	16/05/2016
7	Feb	Open Day	Book Village Hall for open event	Peter	C	Dates booked are Friday 6 May 7-10pm Sat 7th May 11.15am -3.30pm
8	Feb	HDC	Make contact with Matthew Bills	Peter	C	Asap
6	Jan meeting	Additional Support	Identify and recruit other residents who can offer particular expertise.	All	OG	Asap
4	March	Produce a Vision Statement	To be agreed	Peter/Tony/Natalie	OG	07/04/2016
5	March	Open Event	Design a flyer	Natalie	OG	12/04/2016

C = complete

[illegible]